



Semeling, 08100 Bedong, Kedah Darul Aman, Malaysia

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## JOB APPLICATION FORM

(Applicant must provide all the information required in the form. Incomplete information or false information provided may render the application being invalid and rejected.)

Application for the post of: 1. \_\_\_\_\_

2. \_\_\_\_\_

Specialization : \_\_\_\_\_

Full Time Position:  Part Time Position:

### PERSONAL PARTICULARS

Full Name: (as in  
Passport or Identity Card) \_\_\_\_\_

Permanent Address: \_\_\_\_\_

Correspondence address: \_\_\_\_\_

Postcode: \_\_\_\_\_

Telephone No (Hse): \_\_\_\_\_ Office No: \_\_\_\_\_ Mobile Phone No: \_\_\_\_\_

Identity Card No / Passport No: \_\_\_\_\_ Gender: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Age: \_\_\_\_\_ Place of Birth: \_\_\_\_\_

Marital Status: \_\_\_\_\_ No of Children: \_\_\_\_\_ Children's Age: \_\_\_\_\_

Religion: \_\_\_\_\_ Race: Chinese Nationality: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

**EDUCATION BACKGROUND**

Year (From - To)	Schools Attended	Exams Passed (STPM/SPM/PMR/others)	Level Pass/Grade

**HIGHER EDUCATION**

*\*Please attach certified copies of all certs / transcript / diploma / degree / postgraduate degree*

Year (From – To)	Name of Institution (University & College)	Level/ Qualifications	Field of Study/ Major / Minor	Grade / CGPA

Title of Masters / Doctorate Dissertation:

**CURRENT POSITION**

Date	Employer (Name and Full Address)	Position and Description of Duties	Salary (MYR)

Notice of Resignation required for present employment:

Expected Salary (MYR):

**WORKING EXPERIENCE**

*\* Please follow chronological order & use separate sheets if necessary*

Date(From – To)		Employer ( Name and Full Address )	Position	Salary (MYR)
Month/Year	Month/Year			

**PUBLICATIONS**

*Please list out your current and expected publications based on your own or joint research projects, conference papers and others by using separate sheet(s)*

**PROFESSIONAL QUALIFICATION/ MEMBERSHIP**

Name of Institution/ Professional Body	Qualification/ Membership Status	Year appointed
1.		
2.		
3.		

**RESEARCH/ CONSULTANCY/ OTHER SCHOLARLY ACTIVITIES**

Activities	Duration	Status
1.		
2.		
3.		

**REFEREES**

Please provide details of two (2) referees excluding relatives who will be able to provide employment reference. The University treats all references confidentially. Please request your referees to submit their report in the attached report form.

Referee's Name	Address	Tel.No.
1.		
2.		

I declare that the information provided in this application is true and accurate. I also understand that any falsification of facts submitted herein will be sufficient cause for instant dismissal from employment.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



**PDPA 2010 (Act 709) Consent Clause**

By submitting your personal data to us, you consent to us collecting, using, disclosing and processing your personal data in accordance with our PDPA Notice. Please refer to our website [www.aimst.edu.my](http://www.aimst.edu.my) for further details. If you agree for your personal data to be collected and processed by us please tick (✓) in the box below.

Agree  Disagree

Name: \_\_\_\_\_ Date: \_\_\_\_\_  
IC/Passport No.: \_\_\_\_\_

**For office use only (if applicable only):**

Date Received : \_\_\_\_\_ Date called for interview: \_\_\_\_\_

Selected / Rejected: \_\_\_\_\_ Appointment letter issued on: \_\_\_\_\_

Reported for duty on: \_\_\_\_\_